

**Wahkiakum Community Network**  
Regular Public Board Meeting Minutes  
Monday, November 3, 2008, 7:00 PM  
River Street Meeting Room

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**Call to Order-** The meeting was called to order by Chairman Chris Holmes at 7:00 PM at the River Street Meeting Room. In attendance were Chris Holmes, Karen Fleming, Lisa Ridout, Joy Niemela, Susan Schillios, Kari Schillios, Carole Lewis, Linda Hartung, Colleen Theisen, Carrie Kennedy, Virginia Shofner, Tammy Peterson - Coordinator, and Lia Sealund - Director. A quorum was present. Introductions were made. Previous Regular Board Meeting minutes were reviewed; *Lisa moved to approve; Karen seconded and the motion carried unanimously.*

**Training Summaries** – Lia presented information from the 10<sup>th</sup> Annual Family Policy Council Network Leadership Retreat “Building on Our Strengths” which she felt was a perfect match for Wahkiakum Community Network. Lia explained the software that they use to plot people/services to ask, “Are we covering regions of interest that we want to?” “How do we have the relationships [with community members] we wish we had?” It includes the ability to plot information such as age, race, gender. Lia explained that there are three elements necessary to build a positive active Network: Gifts, Welcoming, and Hope and Resiliency. She also discussed the “Rituals for Resiliency: The Four Focus Areas. As a group we did #3 “Personal Identity” – and we each shared why we first became involved in the network. This activity helped us each realize the importance of taking time to feel connected on a personal level as a group. More information is available on a handout.

**Executive Committee** Lia discussed the possibility of moving the meeting date for both the Executive Committee and the Board Meeting be held on the first Wednesday of the month so that more board members might be able to attend. The time will also be changed. This will take effect in 2009. The next Executive and Regular board meeting will be Wednesday, January 7, 2009, Executive Meeting 5:00 PM and Board Meeting 6:00 – 8:00 PM. There was a discussion of Network personnel and who would manage the evaluations. It was recommended that the executive board would oversee the performance reviews with input from the whole board. This will involve minor changes to the bi-laws. Karen pointed out that we should pay attention the funding in relationship to cost of personnel. Lia said that at the January board meeting she would have the proposed language for the by-laws.

Wahkiakum and Naselle-Grays River High School’s have requested funding to offer scholarships (\$150 each) for two students to attend The HOBY (Hugh O’Brian Youth Leadership) Mission, to inspire and develop our global community of youth and volunteers to a life dedicated to leadership, service and innovation. Kari, Linda & Carrie had positive things to say about HOBY. *Linda moved to approve the funding; Kari seconded and the motion carried unanimously.*

**Membership Committee** – Carrie introduced the nominations of Joy Niemela for the non-fiduciary position to represent Cathlamet Christian Fellowship; and Sara Niemela for the non-fiduciary position of representing home school families. *Carrie moved accept the nominations; Carole seconded and the motion carried unanimously.* WELCOME!

On December 31, 2008, the following board members positions will expire: Chris Holmes, Jon Dearmore, Erin Wilson, Kassy Burdick, Karen Fleming, and Carole Lewis. Lia is following up to confirm reappointments of the board members. The board discussed 2009 appointments for Chair, Vice-Chair, and Secretary. As a board we brainstormed the following characteristics and took nominations for 2009 Executive position appointments. Appointments will be confirmed January 7, 2009.

Chairman

Ability to travel to meetings and workshops that support the Network; Consistent attendance;  
Ability to mediate; Facilitation skills; Ability to attempt to adhere to the scheduled meeting times

and Roberts Rule of Order; Knowledge resources available to the Network; Knowledge of acronyms used within the community and the Network; Knowledge of Wahkiakum Community Network's history

Vice Chairman

Consistent attendance; Ability to mediate; Willingness to serve as the chairman when necessary; Facilitation skills

Secretary

Attention to details; Consistent attendance; Accuracy in note taking; Desire to serve; Sense of humor; Asks clarifying questions

**Planning** – Linda discussed the development of a “Code of Ethics” for the board. Linda attended training on how to develop a code of ethics and Carrie has provided an example used by Washington State University Extension Office. Linda will call a committing meeting together to develop a draft for the board's consideration.

**Allocations Committee** – Kassy was absent; in her absence Chris shared the committee minutes of the Allocations Committee's review of grant applications responding to the Request for Proposals. The funding sources for these awards were Family Policy Council (\$13,000); Community Mobilization (\$17,000); and Meth Initiative of Washington State (\$3000). Total funding available is \$33,000. The committee made the following recommendations for funding:

1. Adult to Youth Mobilization: \$750 with conditions for additional \$3,000
2. High School Senior Class Trip: \$0 (Linda noted that this request was presented and written by students. Lia suggested that someone mentor the students with the grant proposal and resubmit it at another funding cycle)
3. Strengthening Families - \$3,358
4. 4-H \$19,142
5. Search and Rescue - \$1,250
6. Music Concert Wahkiakum & Naselle -grays River Schools - \$1,000
7. Wahkiakum Youth Football - \$1,500

**Note:** A handout is available with detailed information about each grant proposal and the score assigned to each applicant.

Total recommended projects are \$30,000. No project focused on requirements of the Meth Initiative. *Carole moved to approve the grant applications; Lisa seconded and the motion carried unanimously.*

**Administrative** – Lia proposed an addendum to the Travel Policy. *Linda moved to approve the travel policy addendums; Joy seconded and the motion carried unanimously.*

**Public Relations** – Tammy presented an example of Wahkiakum Community Network's newsletter she is developing. In order to share our work with the community, Tammy would like a report from each group that is represented on the board. There was a discussion on the best way to dissemination the newsletter to be determined by cost of printing and mailing, still being explored.

**Announcements** – Lia asked for volunteers to attend the SAMHSA required training in January at Washington DC. Joy and Tammy volunteered to attend. Linda reminded the board of the Great American Smokeout occurring in November.

The meeting was adjourned at 9:15 PM

Respectfully submitted,

Carole Lewis  
Secretary